



## DRIVES Framework – Expert Guidelines

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- **Working Group (WG)** – contains skills/competence and knowledge elements or job role definitions
- **Expert** oversees the content in the WGs
- **Expert Leader** – management of individuals in the WGs, management of the content in the WGs





- **User** can apply to the **WG**
- **User** becomes **Expert** or **Expert Leader** when accepted by another **Expert Leader** of certain **WG**

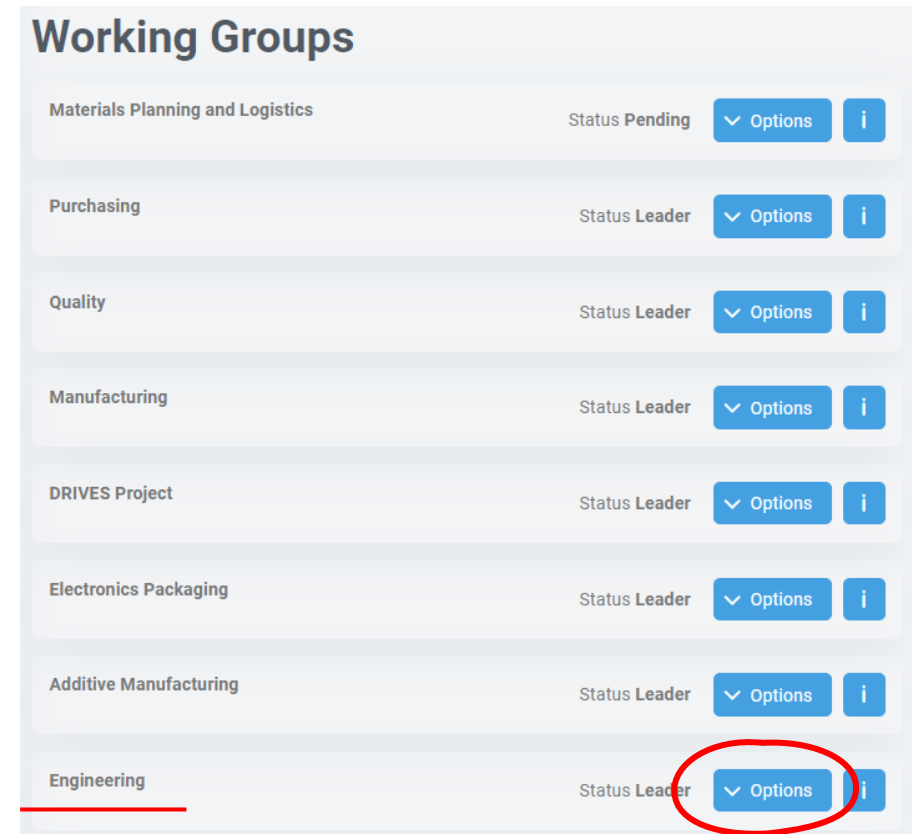


- When logged in, access the **User** tab → **Working Groups** and select **Options** of desired **WG**

1

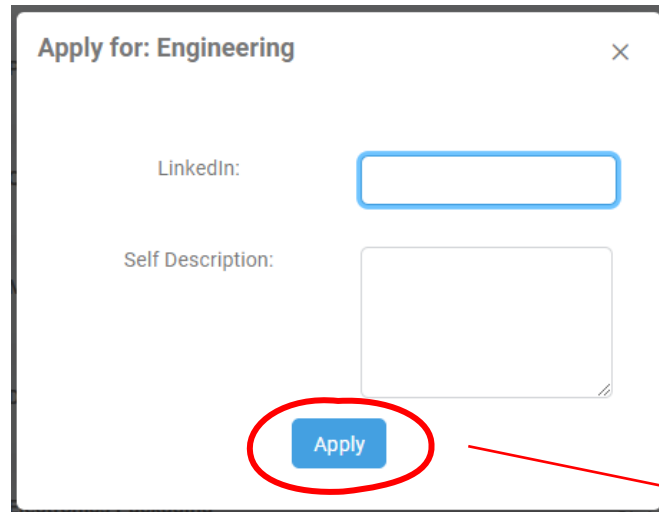


2





- **Optionally** fill in LinkedIn URL and/or self description or click apply with everything empty

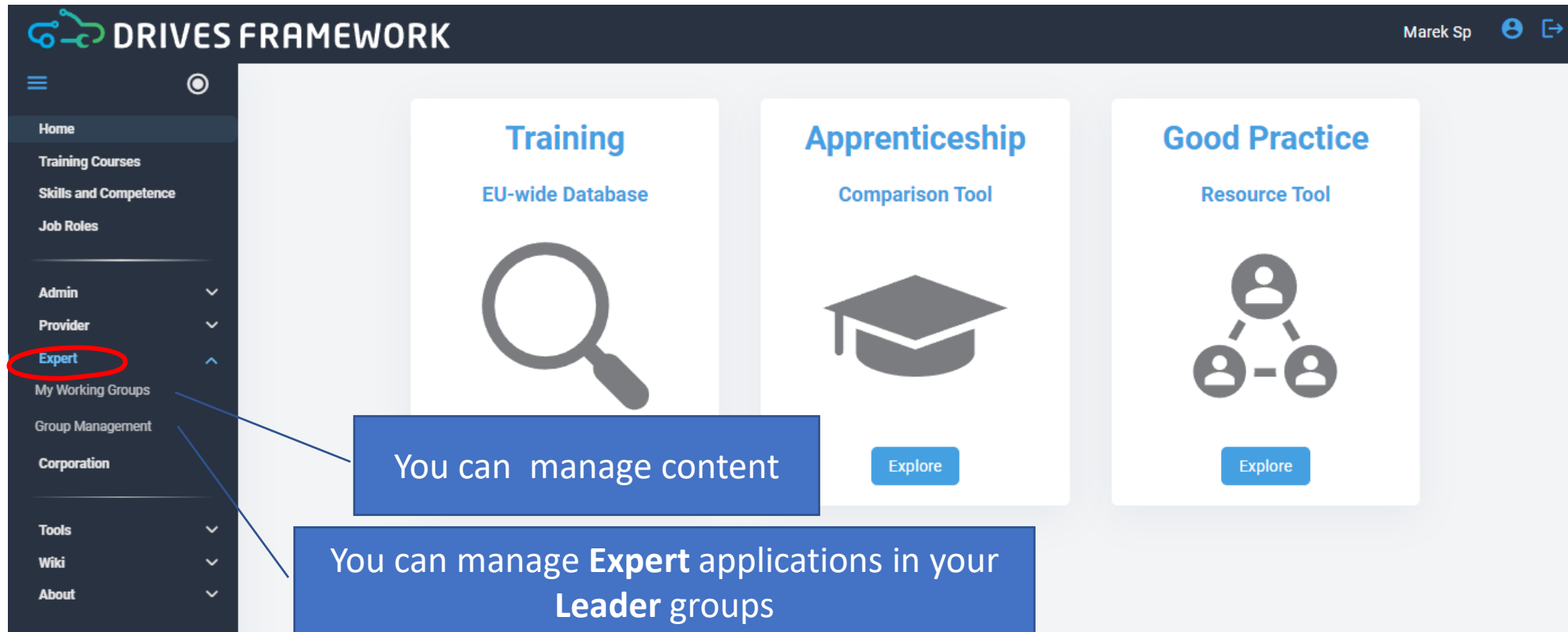


A screenshot of a web form titled "Apply for: Engineering". The form contains two input fields: "LinkedIn:" with a text box and "Self Description:" with a larger text area. A blue "Apply" button is located at the bottom left of the form and is circled in red. A red arrow points from this button towards the right side of the slide.

- **Status** will change to pending



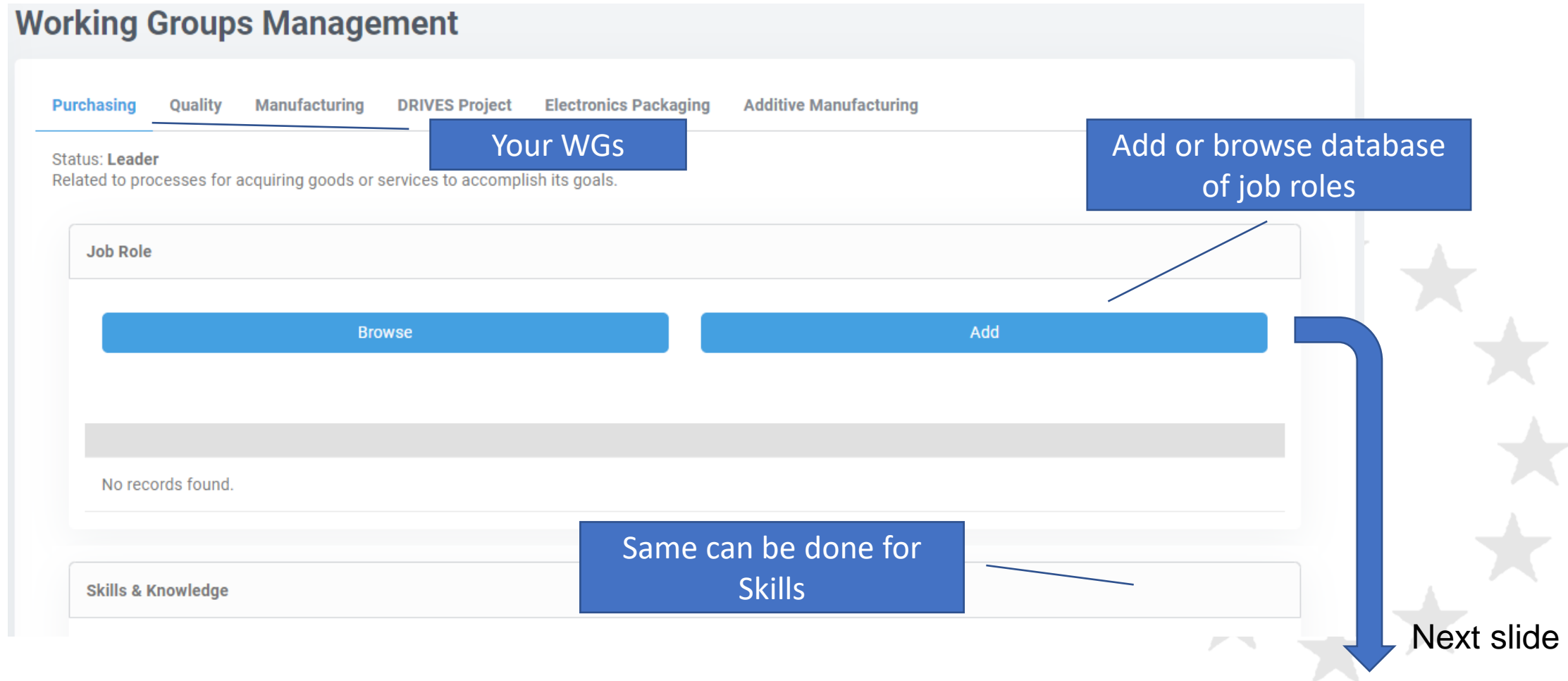
- After the application is accepted, you are able to access the **Expert** tab.



The screenshot displays the DRIVES FRAMEWORK interface. The top navigation bar includes the logo, the text "DRIVES FRAMEWORK", and the user name "Marek Sp" with profile and share icons. The left sidebar contains a menu with the following items: Home, Training Courses, Skills and Competence, Job Roles, Admin, Provider, **Expert** (highlighted with a red circle), My Working Groups, Group Management, Corporation, Tools, Wiki, and About. The main content area features three cards: "Training" (EU-wide Database) with a magnifying glass icon, "Apprenticeship" (Comparison Tool) with a graduation cap icon, and "Good Practice" (Resource Tool) with a network of people icon. Each card has an "Explore" button. Two blue callout boxes are overlaid on the interface: one pointing to the "Expert" menu item with the text "You can manage content", and another pointing to the "My Working Groups" menu item with the text "You can manage Expert applications in your Leader groups".

# Working Groups – My Working Groups

- Here you can see **Job Roles** and **Skills/Competence and Knowledge** in the each **WG**



The screenshot shows the 'Working Groups Management' interface. At the top, there are navigation tabs: Purchasing, Quality, Manufacturing, DRIVES Project, Electronics Packaging, and Additive Manufacturing. The 'DRIVES Project' tab is active, and a blue box labeled 'Your WGs' is overlaid on it. Below the tabs, the status is 'Leader' with a description: 'Related to processes for acquiring goods or services to accomplish its goals.' There are two main sections: 'Job Role' and 'Skills & Knowledge'. The 'Job Role' section has a 'Browse' button and an 'Add' button. A blue box labeled 'Add or browse database of job roles' points to the 'Add' button. The 'Skills & Knowledge' section has a blue box labeled 'Same can be done for Skills' pointing to it. A large blue arrow points from the 'Add' button area down to the text 'Next slide' on the right side of the slide.



- Skills/Competence and Knowledge follow ESCO structure
- Important fields are: preferred label (name); description;

## Skill/Competence and Knowledge Edit

Preferred Label

Type

> Optional ESCO fields








Description




# Working Groups – Add Element – Skill

- Addition to the **WG**


**Working groups**

Name	Add
Materials Planning and Logistics	
Purchasing	
Quality	
Manufacturing	
Electronics Packaging	
Additive Manufacturing	
Engineering	

**Selected Working Groups**


DRIVES Project 

**Selected Main Working Group**

DRIVES Project 

**Selected WG will appear here**

**Skills in main WG can be edited**





- After the creation – elements can be managed in the working group

Skills & Knowledge

Browse Add

1 2 3 4 5 6 7 8 9 10

project management	Primary	Action Edit Information Delete
management	Primary	
Software Quality	Primary	



- Job Role follows the ESCO structure
- Important fields are: preferred label (name); description; **skill/competences and knowledge**

### Job Role Edit

Name

> Optional ESCO fields

Description

### Skills & Knowledge

<< 1 >>

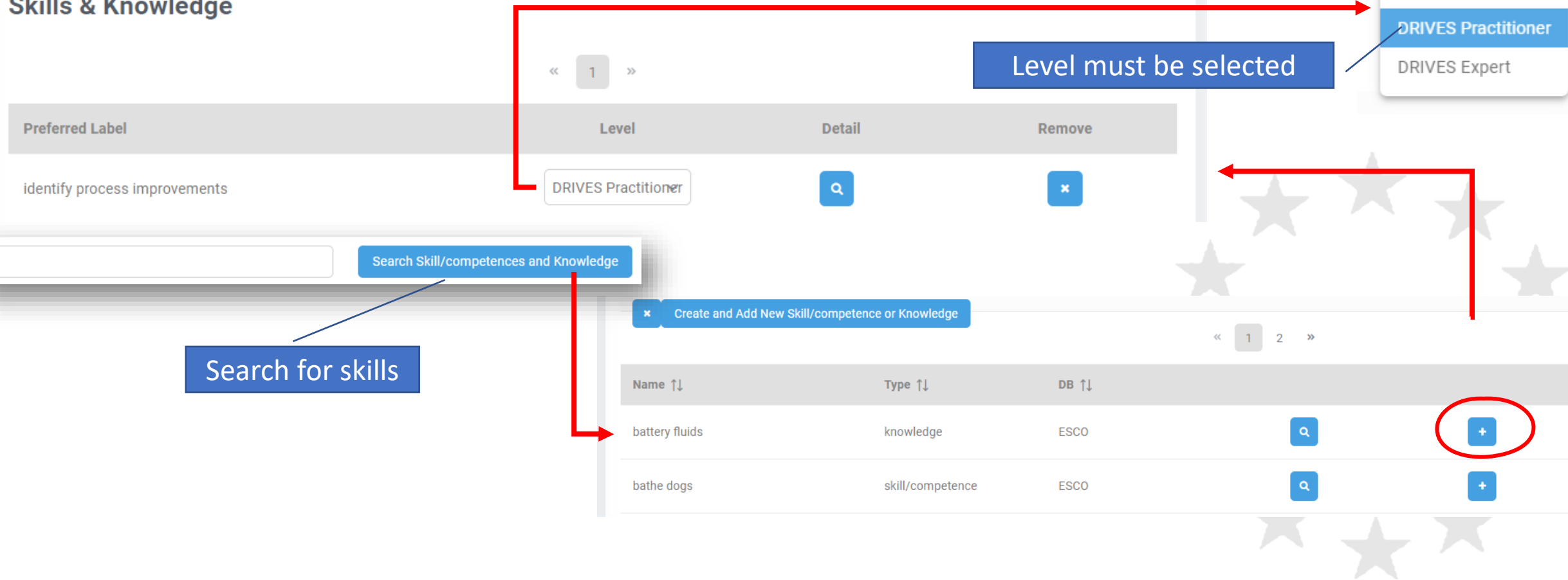
Preferred Label	Level	Detail	Remove
identify process improvements	<input type="text" value="DRIVES Practitioner"/>	<input type="button" value="Q"/>	<input type="button" value="X"/>



# Working Groups – Add Element – Job Role

- Job Role follows the ESCO structure
- Important fields are: preferred label (name); description; **skill/competences and knowledge**

## Skills & Knowledge



« 1 »

Level must be selected

Preferred Label	Level	Detail	Remove
identify process improvements	DRIVES Practitioner		

bat

Search Skill/competences and Knowledge

Search for skills

Create and Add New Skill/competence or Knowledge

« 1 2 »

Name ↑↓	Type ↑↓	DB ↑↓		
battery fluids	knowledge	ESCO		
bathe dogs	skill/competence	ESCO		

DRIVES Practitioner

DRIVES Awareness








DRIVES Practitioner

DRIVES Expert




- Job Role follows the ESCO structure
- Important fields are: preferred label (name); description; **skill/competences and knowledge**


**Working groups**

Name	Add
Materials Planning and Logistics	
Purchasing	
Quality	
Manufacturing	
Electronics Packaging	
Additive Manufacturing	
Engineering	

**Selected Working Groups**

DRIVES Project 

**Selected Main Working Group**

DRIVES Project 

**Selected WG will appear here**

**Job Role in main WG can be edited**



- After the creation – elements can be managed in the working group

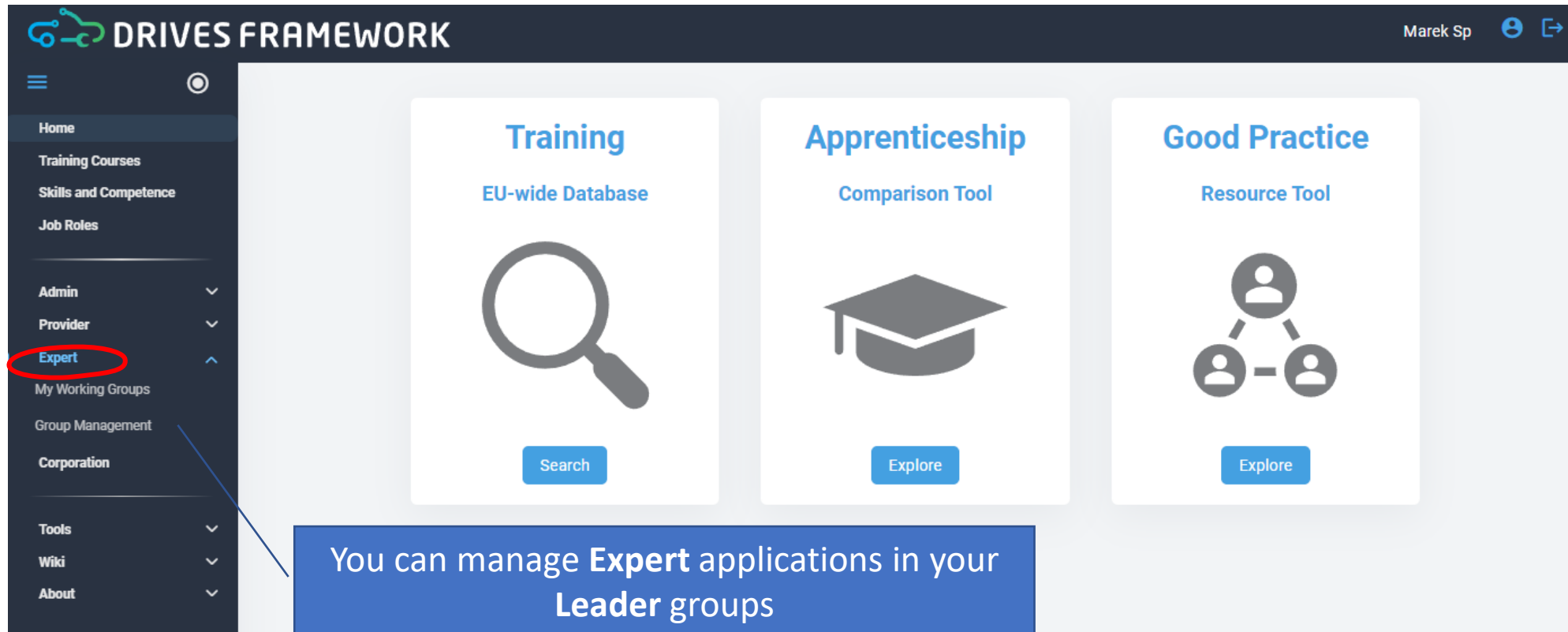
Job Role

Browse Add

1 2 3 4 5 6

Automotive SPICE Assessor	Primary	▼ Action
Rubber Technologist	Primary	✎ Edit
CAD Engineer	Primary	i Information
		✕ Delete

- **Expert Leader** – management of individuals in the WGs, management of the content in the WGs
  - You can accept, refuse or delete other experts from groups you manage



The screenshot shows the DRIVES FRAMEWORK interface. The top navigation bar includes the logo, the text "DRIVES FRAMEWORK", and the user name "Marek Sp" with a profile icon and a share icon. The left sidebar menu contains the following items: Home, Training Courses, Skills and Competence, Job Roles, Admin (with a dropdown arrow), Provider (with a dropdown arrow), Expert (highlighted with a red circle and a blue arrow pointing to a text box), My Working Groups, Group Management, Corporation, Tools (with a dropdown arrow), Wiki (with a dropdown arrow), and About (with a dropdown arrow). The main content area features three cards: "Training" with the subtitle "EU-wide Database" and a magnifying glass icon, "Apprenticeship" with the subtitle "Comparison Tool" and a graduation cap icon, and "Good Practice" with the subtitle "Resource Tool" and an icon of three people. Each card has a blue button at the bottom: "Search" for Training, and "Explore" for Apprenticeship and Good Practice. A blue text box at the bottom of the screenshot states: "You can manage Expert applications in your Leader groups".



- **Users** in the list will appear as Pending/Member/Leader
  - Pending users wait for approval or removal
  - Members can observe elements in the working group and Leaders may in addition manage other users

### Group Management

Purchasing   Quality   Manufacturing   **DRIVES Project**   Electronics Packaging   Additive Manufacturing

1

User	Status	
Georg Macher	Member	Change Status
Michal Radecký	Leader	<ul style="list-style-type: none"> <li>Set Leader</li> <li>Set Pending</li> <li>Remove</li> <li>Information</li> </ul>
Marek Sp	Leader	
provider showcase	Leader	Change Status





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More information at:

[www.project-drives.eu](http://www.project-drives.eu)

# Thank you for your attention!

DRIVES is a project under **The Blueprint for Sectoral Cooperation on Skills in Automotive Sector**, as part of New Skills Agenda.

The aim of the Blueprint is to support an overall sectoral strategy and to develop concrete actions to address short and medium term skills needs.